

DEPT. OF LOUISIANA AMERICAN LEGION
2025 DEPARTMENT CONVENTION

Date Rec'd: _____

Conf. # _____

June 5th to 8th, 2025 (GUARANTEED RESERVATION DEADLINE – MAY 6TH , 2025)

MAIL ALL HOUSING FORMS TO:

ROOMS ARE ASSIGNED BY DATE/ORDER RECEIVED

Dept. of La. American Legion

P.O. Box 3749 / Baton Rouge, LA 70821

GENERAL HOUSING/ROOM RESERVATION

NOTES:

1. PAYMENT BY CREDIT CARD IS PREFERRED. IF USING A CHECK FOR 1st NIGHT ROOM FEES, IT MUST BE ATTACHED TO THIS RESERVATION FORM – MADE PAYABLE TO LA DEPT of THE AMERICAN LEGION
2. ONLY ONE ROOM RESERVED PER FORM.
3. CHECK IN TIME IS 4:00 PM (CHECK OUT TIME IS 11 AM)
4. IF GROUND FLOOR IS REQUIRED, YOU MAY BE MOVED TO AN OVERFLOW HOTEL

HEADQUARTERS HOTEL: AMERICAN LEGION, AUXILIARY & SAL – BEST WESTERN INN OF ALEXANDRIA

Room Type: ___ 2 Queen Beds ___ King \$96.00 (plus tax) or ___ Suite \$110 (plus tax)

___ Hospitality Suite \$165.00 (plus tax)

Handicapped Accommodations Required Yes / No?

Describe: _____

OVERFLOW HOTEL IF BEST WESTERN IS FILLED:

___ 2 Double Beds \$96.00 or ___ King \$96.00 (plus tax)

NAME _____ OFFICE/TITLE/COMMISSION _____

Phone: (home) _____ (cell) _____ Email: _____

Street _____ City _____ State _____ ZipCode _____

ARRIVAL DATE _____ DEPARTURE DATE _____

NAME ON CARD: _____ CARD NO. _____

EXPIRATION DATE ON CARD: _____ TYPE OF CARD _____

NAMES of ALL ROOM OCCUPANTS

NAME BADGE REGISTRATION REGISTRATION FEE OF \$6.00 PER ATTENDEE MUST ACCOMPANY

YOUR HOUSING FORM. REGISTRATION FEE MUST BE PAID BY CHECK OR CASH, PAYABLE TO LA DEPT of THE AMERICAN LEGION

NAME FOR BADGES- (Include Your DISTRICT-POST/UNIT/SQUADRON and Number)

Circle One

_____ Dist _____ Post/Unit/SQ _____

_____ Dist _____ Post/Unit/SQ _____

_____ Dist _____ Post/Unit/SQ _____

_____ Dist _____ Post/Unit/SQ _____