



# The American Legion “Educator of the Year” Nomination Instructions



The Educator who best meets the qualifications outlined in the Nomination Application will be selected as The American Legion “Educator of the Year 2022-2023” by the Department Children and Youth Committee. The winner will be presented with a suitable plaque.

## Instructions for completing the Application

### Eligibility

Must be an Educator in any grade (Pre-K through 12) in any public, private, parochial, or charter school or academy recognized by the Board of Elementary and Secondary Education (BESE) in the State of Louisiana.

### Nomination Form

The applicant should print in black ink or type all the information in this packet. Each section should be completed with as much information as possible. If more space is needed for a section the applicant may use additional pages.

Personal Information – Fill this out completely and include a **black and white** photo of the applicant.

Section A – Briefly outline the professional career of the nominee.

Section B – List all Educational Honors, Awards, and Letters of Recognition.

Section C – List all participation in Community Service Activities.

Section D – Describe your Family Values.

Endorsement – This completed nomination form must be reviewed and signed by the applicant’s principal and/or superintendent.

Certification – Each local winner must be certified by the local Post Commander. Each District winner must be certified by the District Commander. The Department of Louisiana must be certified by the Department Children and Youth Chairperson.

Important – **DO NOT send completed packets to the Department of Louisiana.**  
**Please return to your sponsoring local American Legion Post by date listed below.**

### Turn in packets

Post – TBD by Post

District – TBD by District

Department Chairperson - Glenn McFarlain - **May 1, 2023**



Department of Louisiana  
 Educator of the Year  
 Nomination Form



Applicant Name:  
 \_\_\_\_\_

Address:  
 \_\_\_\_\_  
 \_\_\_\_\_

Phone Numbers:  
 \_\_\_\_\_  
 Home  
 \_\_\_\_\_  
 Cell  
 \_\_\_\_\_

**Place  
 Photograph  
 Here**

(Black & White ONLY)

School Name:  
 \_\_\_\_\_

Address:  
 \_\_\_\_\_  
 \_\_\_\_\_

Phone Number:  
 \_\_\_\_\_

Principal:  
 \_\_\_\_\_

School District:  
 \_\_\_\_\_

Address:  
 \_\_\_\_\_  
 \_\_\_\_\_

Phone Number:  
 \_\_\_\_\_

Superintendent:  
 \_\_\_\_\_

Endorsements

\_\_\_\_\_  
 Principal Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Superintendent Signature

\_\_\_\_\_  
 Date



## Section A Professional Career



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## Section B Honors, Awards, and Letters of Recognition

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## Section C Community Service Activities



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## Section D Family Values

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Department of Louisiana  
Educator of the Year  
Certification Form

Post Level

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Post: \_\_\_\_\_

District: \_\_\_\_\_

Dept: \_\_\_\_\_

Name of Post Winner:

\_\_\_\_\_

\_\_\_\_\_  
Signature of Post Adjutant

\_\_\_\_\_  
Signature of Post Commander

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District Level

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Post: \_\_\_\_\_

District: \_\_\_\_\_

Dept: \_\_\_\_\_

Name of District Winner: \_\_\_\_\_

\_\_\_\_\_  
Signature of District Adjutant

\_\_\_\_\_  
Signature of District Commander

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Department Level

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Post: \_\_\_\_\_

District: \_\_\_\_\_

Dept: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

\_\_\_\_\_  
Signature of Department Adjutant

\_\_\_\_\_  
Signature of Department Children & Youth Chairperson

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