

DEPT. of LOUISIANA AMERICAN LEGION

Date Rec'd: _____

2023 STATE CONVENTION HEADQUARTERS HOUSING FORM

Conf. # _____

June 8th to 11th, 2023 (RESERVATION DEADLINE – APRIL 23RD, 2023)

MAIL ALL HOUSING FORMS TO:

ROOMS ARE ASSIGNED BY DATE/ORDER RECEIVED

Dept. of La. American Legion

P.O. Box 3749 / Baton Rouge, LA 70821

HOUSING/ROOM RESERVATION

NOTES:

- 1. **PAYMENT BY CREDIT CARD IS PREFERRED. IF USING A CHECK FOR 1ST NIGHT ROOM FEES, IT MUST BE ATTACHED TO THIS RESERVATION FORM – MADE PAYABLE TO LA DEPT of THE AMERICAN LEGION**
- 2. **ONLY ONE ROOM RESERVED PER FORM.**
- 3. **CHECK IN TIME IS 4:00 PM**
- 4. **IF GROUND FLOOR IS REQUIRED, YOU MAY BE MOVED TO AN OVERFLOW HOTEL**

HEADQUARTERS HOTEL: AMERICAN LEGION, AUXILIARY & SAL – BEST WESTERN INN OF ALEXANDRIA

Room Type: ____ 2 Queen Beds ____ King \$93.00 (plus tax) or ____ Suite \$107 (plus tax)

____ Hospitality Suite \$155.00 (plus tax)

Handicapped Accommodations Required Yes / No?

Describe: _____

OVERFLOW HOTEL IF BEST WESTERN IS FILLED:

____ 2 Double Beds \$93.00 or ____ King \$93.00 (plus tax)

NAME _____ **OFFICE/TITLE/COMMISSION** _____

Phone: (home) _____ **(cell)** _____ **Email:** _____

Street _____ **City** _____ **State** _____ **ZipCode** _____

ARRIVAL DATE _____ **DEPARTURE DATE** _____

NAME ON CARD: _____ **CARD NO.** _____

EXPIRATION DATE ON CARD: _____ **TYPE OF CARD** _____

NAMES of ALL ROOM OCCUPANTS

NAME BADGE REGISTRATION REGISTRATION FEE OF \$6.00 PER ATTENDEE MUST ACCOMPANY

YOUR HOUSING FORM. REGISTRATION FEE MUST BE PAID BY CHECK OR CASH, PAYABLE TO LA DEPT of THE AMERICAN LEGION

NAME FOR BADGES- (Include Your DISTRICT-POST/UNIT/SQUADRON and Number)

Circle One

_____ **Dist** _____ **Post/Unit/SQ** _____

_____ **Dist** _____ **Post/Unit/SQ** _____

_____ **Dist** _____ **Post/Unit/SQ** _____

_____ **Dist** _____ **Post/Unit/SQ** _____